

Terms of Use Moodle Learning Management System

Terms of Use and Data Protection Notice

With the Moodle learning management system, PMCC Consulting GmbH offers a learning platform that aids in the organisation of e-learning modules. Accordingly, elements (learning module, downloads, feedback questionnaire, certificate) for a seminar ("course") are made available in Moodle and can be used by the participants.

Only registered users can work in Moodle. Thus, in order to be able to use the e-learning platform, the participants must temporarily provide consent for their data to be processed (this involves the disclosure of the participants' first and last name and valid e-mail address by the company commissioning the seminar, the registration of the participants, and the submission of this data to the PMCC Academy). Registration in Moodle is not possible without this data (constitutes consent).

The use of the Moodle learning management system will lapse after the expiration of the specified licence period, and the participants' consent will lapse upon the cyclical deletion of user data by PMCC Consulting's administrators. In addition, the participants' consent can be revoked at any time before the expiration of these time periods by submitting a corresponding request to the administrators. As a result, your access to Moodle will be deactivated at an earlier date. To submit a request, write an e-mail to: elearning@pmcc-consulting.com. Further information about the data protection policy for the Moodle learning management system can be found at the following links: <https://moodle.org/admin/tool/policy/viewall.php?returnurl=https%3A%2F%2Fmoodle.org%2F> and <https://moodle.org/mod/page/view.php?id=7080>.

Access credentials (user name and password) for the courses are only issued by PMCC Consulting GmbH. In cases of abuse, your access credentials can be changed; simply write an e-mail to: elearning@pmcc-consulting.com.

The following personal data is processed for the purposes of user administration, user authentication, and the execution of virtual seminars: Your user identification details (your last name, first name, and e-mail address, your user name and password) are entered into the Moodle database. This information must be provided, because you can only participate in seminars with this data. The personal data listed above cannot be seen by other participants.

Personal data from Moodle may only be transferred to other computers, servers, or files outside of the program for the purposes of the given course. Only the administrators at PMCC Consulting GmbH have access to all of the data created within the Moodle learning management system. They are only permitted to use this data within the narrowly defined scope of their duties. No personal data is shared with third parties in the course of the administration process, not even in an anonymous form. This does not apply to legal disclosure obligations.

You have the right to revoke your consent at any time, to request information about the data about you that is stored, and/or to have incorrectly saved data rectified and to have your data erased. Please send such requests to elearning@pmcc-consulting.com, or by regular mail to PMCC Consulting GmbH, Schubertstraße 37/1, A-8010 Graz. You can find further information about data protection in our [data protection declaration](#).

The right of access and use granted to you for the learning platform is non-transferable and is only intended for you. Every Moodle user bears full responsibility for his/her activities in connection with the use of the platform. Users are obligated to treat their access credentials (user name/password) confidentially and not to share them with third parties or disclose them via social media platforms.

Every user is obligated to comply with all laws, particularly those pertaining to the protection of personal rights, copyrights, performing rights, and trademark rights. The copyrights for all information, materials, and documents introduced into the Moodle learning management system must be acknowledged and respected by every participant. In particular, such information may not be shared with third parties, published, or made accessible to third parties or the public in any other way.

You must temporarily allow cookies in your browser settings in order to access Moodle.

Along with user data, automatically logged time-based data is saved regarding the users' access to the learning offerings on the platform. This also includes IP address logging. The collection, processing, and accessing of data by administrators solely serves to aid the automated operation of the learning platform.

By logging in for the first time, you acknowledge and accept these terms of use.

Our administrators will be happy to answer any questions you may have about Moodle and its use; simply write an e-mail to: elearning@pmcc-consulting.com.

PMCC Consulting GmbH A-8010 Graz, Schubertstraße 37/1 | FN 313098p LG Graz | EU VAT: ATU64298334 | Bank affiliation: Steiermärkische Sparkasse IBAN: AT60 2081 5000 4141 3691 | BICSTSPAT2GXXX.

Managing Partner: DI Gernot Winkler

As of 01.2020